



MEASURING GUIDELINES

1. Always use a metal tape.
2. Measure the glass area inside the mullions (frame)
3. Record measurements in inches (do not use feet, yards, centimeters or meters)
4. Record measurements width first, height second (W x H) Be careful not to transpose measurements.
5. Take all your measurements to the nearest 1/8 inch (.125).
6. Measure the width of EVERY window in 3 different places (top, middle and bottom).
Use the widest measurement.
7. Measure the height of EVERY window using the same steps as #6.
8. Measure all windows, even if they look alike.
9. Label your window layout from left to right and double check the measurements.
10. Always include the width of the mullion (frame) NOTE: Not all windows will have the same frame configuration as the above diagram.